

## PGY2 and Beyond Expression of Interest: Referee Reports

Thank you for taking the time to complete this referee report.

Referee reports are an essential component of the selection process as these reports assist panel members to make informed decisions about applicant's suitability for a training position. The information you supply will be provided to the selection panel for the positions that the applicant has selected during the Expression of Interest process.

If you are not aware that you have been nominated as a referee for this applicant, or if you are unable or unwilling to complete the report, please contact the applicant directly and ask them to nominate an alternative referee.

It would be greatly appreciated if this report could be submitted prior to **17:00 ACST on [DATE]**.

We recommend that you complete the report in one sitting as you unfortunately will be unable to save your progress.

If you have any further questions, please contact SAMET at [HealthSAMET@sa.gov.au](mailto:HealthSAMET@sa.gov.au) or 08 8226 7231.

### Section 1: Supervision Information

<p><b>Your relationship to the applicant*</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Consultant Supervisor</li> <li><input type="checkbox"/> GP Supervisor</li> <li><input type="checkbox"/> Registrar Supervisor</li> <li><input type="checkbox"/> Director of Clinical Training</li> <li><input type="checkbox"/> Other - please specify below</li> </ul> <p>If you have indicated "Other" above please specify:</p>
<p><b>In what capacity does/did the applicant work for you or is known to you?*</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Medical Student</li> <li><input type="checkbox"/> Intern</li> <li><input type="checkbox"/> Resident Medical Officer</li> <li><input type="checkbox"/> Registrar</li> <li><input type="checkbox"/> Other</li> </ul> <p>If you have indicated "Other" above please specify:</p>
<p><b>The number of clinical encounters you observed while the applicant was working with/for you.*</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Less than 5</li> <li><input type="checkbox"/> Between 6 and 10</li> <li><input type="checkbox"/> More than 10</li> <li><input type="checkbox"/> Not observed</li> </ul>
<p><b>When did supervision occur? (approximate date and length of time)</b></p>

<p><b>Which Local Health Network was the applicant working in at the time?*</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Barossa Hills Fleurieu Local Health Network</li> <li><input type="checkbox"/> Eyre and Far North Local Health Network</li> <li><input type="checkbox"/> Central Adelaide Local Health Network</li> <li><input type="checkbox"/> Flinders and Upper North Local Health Network</li> <li><input type="checkbox"/> Limestone Coast Local Health Network</li> <li><input type="checkbox"/> Northern Adelaide Local Health Network</li> <li><input type="checkbox"/> Riverland Mallee Coorong Local Health Network</li> <li><input type="checkbox"/> Southern Adelaide Local Health Network</li> <li><input type="checkbox"/> Women's and Children's Health Network</li> <li><input type="checkbox"/> Yorke and Northern Local Health Network</li> <li><input type="checkbox"/> Other - please specify below</li> </ul> <p>If you have indicated "Other" above please specify:</p>
<p><b>Which clinical unit, discipline or specialty area was the applicant working in?*</b></p>
<p><b>Please list the primary responsibilities of the applicant at this time.</b></p>

**Section 2: Applicant Information**

Please rate the applicant according to the below criteria by selecting the appropriate option. This rating scale should be used taking into consideration the applicant's ability at their particular level of training.

All questions are mandatory and must be completed.

<p><b>Communication Skills</b></p> <p>Patient, caregivers and colleagues Interacts effectively and sensitively with colleagues, patients, families and caregivers.*</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Exceptional performance (typically &lt;5% of the population)</li> <li><input type="checkbox"/> Performs above expected level</li> <li><input type="checkbox"/> Consistent with level of appointment</li> <li><input type="checkbox"/> Further development required</li> <li><input type="checkbox"/> Substantial development required (typically &lt;5% of the population)</li> <li><input type="checkbox"/> Unable to assess</li> </ul>
<p><b>Medical records and clinical documentation</b></p> <p>Provides clear, comprehensive and accurate records.*</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Exceptional performance (typically &lt;5% of the population)</li> <li><input type="checkbox"/> Performs above expected level</li> <li><input type="checkbox"/> Consistent with level of appointment</li> <li><input type="checkbox"/> Further development required</li> <li><input type="checkbox"/> Substantial development required (typically &lt;5% of the population)</li> <li><input type="checkbox"/> Unable to assess</li> </ul>

<p><b>Clinical Competency</b></p> <p>Knowledge base Demonstrates adequate knowledge of basic and clinical sciences.*</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Exceptional performance (typically &lt;5% of the population)</li> <li><input type="checkbox"/> Performs above expected level</li> <li><input type="checkbox"/> Consistent with level of appointment</li> <li><input type="checkbox"/> Further development required</li> <li><input type="checkbox"/> Substantial development required (typically &lt;5% of the population)</li> <li><input type="checkbox"/> Unable to assess</li> </ul>
<p><b>Clinical skills</b></p> <p>Elicits and records accurate, complete history and clinical examination findings.*</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Exceptional performance (typically &lt;5% of the population)</li> <li><input type="checkbox"/> Performs above expected level</li> <li><input type="checkbox"/> Consistent with level of appointment</li> <li><input type="checkbox"/> Further development required</li> <li><input type="checkbox"/> Substantial development required (typically &lt;5% of the population)</li> <li><input type="checkbox"/> Unable to assess</li> </ul>
<p><b>Clinical judgement and decision making</b></p> <p>Organises, synthesises and acts appropriately on information; applies sound knowledge.*</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Exceptional performance (typically &lt;5% of the population)</li> <li><input type="checkbox"/> Performs above expected level</li> <li><input type="checkbox"/> Consistent with level of appointment</li> <li><input type="checkbox"/> Further development required</li> <li><input type="checkbox"/> Substantial development required (typically &lt;5% of the population)</li> <li><input type="checkbox"/> Unable to assess</li> </ul>
<p><b>Procedural skills</b></p> <p>Performs procedures competently.*</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Exceptional performance (typically &lt;5% of the population)</li> <li><input type="checkbox"/> Performs above expected level</li> <li><input type="checkbox"/> Consistent with level of appointment</li> <li><input type="checkbox"/> Further development required</li> <li><input type="checkbox"/> Substantial development required (typically &lt;5% of the population)</li> <li><input type="checkbox"/> Unable to assess</li> </ul>
<p><b>Professional and Personal Conduct</b></p> <p>Professional responsibility Demonstrates punctuality, reliability, honesty and self-care.*</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Exceptional performance (typically &lt;5% of the population)</li> <li><input type="checkbox"/> Performs above expected level</li> <li><input type="checkbox"/> Consistent with level of appointment</li> <li><input type="checkbox"/> Further development required</li> <li><input type="checkbox"/> Substantial development required (typically &lt;5% of the population)</li> <li><input type="checkbox"/> Unable to assess</li> </ul>

<p><b>Teaching</b> Proactive in teaching other health care professionals, patients and/or caregivers.*</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Exceptional performance (typically &lt;5% of the population)</li> <li><input type="checkbox"/> Performs above expected level</li> <li><input type="checkbox"/> Consistent with level of appointment</li> <li><input type="checkbox"/> Further development required</li> <li><input type="checkbox"/> Substantial development required (typically &lt;5% of the population)</li> <li><input type="checkbox"/> Unable to assess</li> </ul>
<p><b>Time management skills</b> Organises and prioritises tasks in an effective manner.*</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Exceptional performance (typically &lt;5% of the population)</li> <li><input type="checkbox"/> Performs above expected level</li> <li><input type="checkbox"/> Consistent with level of appointment</li> <li><input type="checkbox"/> Further development required</li> <li><input type="checkbox"/> Substantial development required (typically &lt;5% of the population)</li> <li><input type="checkbox"/> Unable to assess</li> </ul>
<p><b>Teamwork</b> Works with and contributes effectively within a team.*</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Exceptional performance (typically &lt;5% of the population)</li> <li><input type="checkbox"/> Performs above expected level</li> <li><input type="checkbox"/> Consistent with level of appointment</li> <li><input type="checkbox"/> Further development required</li> <li><input type="checkbox"/> Substantial development required (typically &lt;5% of the population)</li> <li><input type="checkbox"/> Unable to assess</li> </ul>

**Other Information**

<p><b>Please describe the applicant's strengths and outstanding successes. (Max 2000 characters)</b></p>
<p><b>Please describe any suggested areas for improvement for this applicant (Max 2000 characters)</b></p>
<p><b>Would you be prepared to have this applicant work for you again?*</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Yes</li> <li><input type="checkbox"/> No</li> </ul>
<p><b>Please provide any other information that will help program administrators develop a complete picture of this applicant. (Max 2000 characters)</b></p>

**Employability**

**Are you aware of any formal complaints, disciplinary or legal action against the candidate?\***

- Yes
- No

**Would you have any concerns about offering this candidate another post in your unit?\***

- Yes
- No

**Please provide a comment on your response.**

Thank you for completing this report.

You must submit this form using the Submit button below. Once this report has been submitted you are unable to change it.

If you wish to keep a copy of this report for your records, please print a copy now.

If you have any questions, please contact SA MET at:  
[healthsamet@sa.gov.au](mailto:healthsamet@sa.gov.au) or 08 8226 7391

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