

PGY2+ Application: Referee Reports

Thank you for providing a referee report for a trainee medical officer applicant for 2017.

All referee reports are used as part of the selection process for PGY2+ positions in South Australia. The information you supply will be provided to the selection panel for the positions that the applicant has selected during the application process.

If you were not aware that you have been nominated as a referee for this applicant, or if you are unable or unwilling to complete the report, please contact the applicant directly and ask them to nominate an alternative referee.

Thank you for assisting this applicant. If you have any questions please contact SA MET at healthsamet@sa.gov.au or 08 8226 7231. This report must be **submitted by 30 June 2017**

Applicant's Name
Referee's Name
Referee's Email Address

Please "Highlight text" or "X" your responses into the table and where appropriate provide text feedback.

Section 1: Supervision Information

Your relationship to the applicant.	Consultant supervisor	GP Supervisor	Registrar supervisor	Director of Clinical Training	Other (please specify)
In what capacity does/did the applicant work for you or is known to you?	Medical Student	Intern	Resident Medical Officer	Registrar	Other (please specify)
The number of clinical encounters you observed while the applicant was working with/for you.	<5	6-10	>10	Not observed	
When did supervision occur? (approximate date and length of time)					
Which hospital was the applicant working in at the time?					
Which clinical unit, discipline or specialty area was the applicant working in?					
Please list the primary responsibilities of the applicant at this time.					

Section 2: Applicant Information

Please rate the applicant according to the criteria by selecting the appropriate option. This rating scale should be used with regard to the applicant's ability at his/her particular level of training. All questions are mandatory and must be completed.

	Exceptional performance (typically <5% of the population)	Performs above expected level	Consistent with level of appointment	Further development required	Substantial development required (typically <5% of the population)	Unable to assess
Communication Skills						
Patient and caregivers Interacts effectively and sensitively with patients, families and caregivers.						

Medical records and clinical documentation Provides clear, comprehensive and accurate records.						
Clinical Competency	Exceptional performance <i>(typically <5% of the population)</i>	Performs above expected level	Consistent with level of appointment	Further development required	Substantial development required <i>(typically <5% of the population)</i>	Unable to assess
Knowledge base Demonstrates adequate knowledge of basic and clinical sciences.						
Clinical skills Elicits and records accurate, complete history and clinical examination findings.						
Clinical judgement and decision making Organises, synthesises and acts appropriately on information; applies sound knowledge.						
Procedural skills Performs procedures competently.						
Professional and Personal Conduct	Exceptional performance <i>(typically <5% of the population)</i>	Performs above expected level	Consistent with level of appointment	Further development required	Substantial development required <i>(typically <5% of the population)</i>	Unable to assess
Professional responsibility Demonstrates punctuality, reliability, honesty and self-care.						
Teaching Proactive in teaching other health care professionals, patients and/or caregivers.						
Time management skills Organises and prioritises tasks in an effective manner.						
Teamwork Works with and contributes effectively within a team.						
Other Information						
Please describe the applicant's strengths and outstanding successes.						
Please describe any areas in which the applicant failed to meet your expectations.						
Please provide any other information that will help program administrators develop a complete picture of this applicant.						

Employability	
Are you aware of any formal complaints, disciplinary or legal action against the candidate?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Would you have any concerns about offering this candidate another post in your unit?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Please provide a comment on your response.	

Thank you for completing this report. You must submit this form using the Submit button below. Once this report has been submitted you are unable to change it. A copy of this report will be provided to your email address. This should be kept for your records.

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