



# South Australian Medical Education and Training Health Advisory Council

## 2016-17 Annual Report

South Australian Medical Education and Training Unit

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To:

Hon. Peter Malinauskas MP

Minister for Health

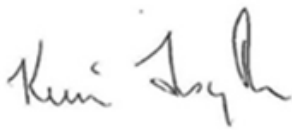
This annual report is presented to Parliament to meet the statutory reporting requirements of *The Public Sector Act 2009 and the Health Care Act 2008* and meets the requirements of Premier and Cabinet Circular *PC013 Annual Reporting*.

This report is verified to be accurate for the purposes of annual reporting to the Parliament of South Australia.

Submitted on behalf of the South Australian Medical Education and Training Health Advisory Council by:

Kevin Forsyth

Presiding Member, SA MET Health Advisory Council



28 September 2017

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Signature

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Date

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## **Section A: Reporting required under the *Public Sector Act 2009*, the *Public Sector Regulations 2010* and the *Public Finance and Audit Act 1987***

### **Agency purpose or role**

The Advisory Council works towards improving the quality of education, training and welfare for trainee medical officers and undertaking the accreditation and monitoring of postgraduate training posts in South Australia.

The structure of the Advisory Council gives it integrating operational and advisory responsibilities for postgraduate medical training. It also provides the ability for the Advisory Council to represent all phases of postgraduate medical education including intern and subsequent prevocational and vocational training. The Advisory Council structure enables rapid and effective integration of on-going developments in education and training, at both local and national levels. In addition, the structure supports a range of objectives and targets from South Australia's Strategic Plan by moving South Australia's health reform agenda forward and being proactive about health workforce needs.

### **Objectives**

- Provide leadership in postgraduate medical education and training in the state;
- Provide expert advice to the Minister, the Chief Executive and the Department on matters relating to postgraduate medical education and training, accreditation of medical training and issues surrounding the education and employment of international medical graduates;
- Identify, evaluate, monitor and promote medical education and training programs for Trainee Medical Officers (TMOs) and their supervisors, in conjunction with key stakeholders;
- Work with vocational training Colleges to achieve high quality vocational training;
- Promote and actively encourage innovation in postgraduate medical training;
- Undertake the accreditation and monitoring of TMO positions using national and jurisdictional standards with a focus on;
  - accreditation and monitoring of positions for prevocational TMOs;
  - developing training standards and accreditation processes for prevocational TMOs; and
  - providing collaborative assistance to specialty training colleges in relation to the accreditation of vocational training positions;
- Provide advice to the Department, after consulting with stakeholders, on the suitability of TMO positions in the State;
- Notify the SA Board of the Medical Board of Australia of the Advisory Council's recommendations in relation to accreditation of postgraduate year 1 training positions;
- Develop linkages and agreements with accreditation agencies and education providers to:
  - promote a continuum of learning;
  - foster sharing of expertise and information; and
  - minimise any duplication of workload on health services that is associated with multiple accreditation agencies and processes;

- Establish, maintain and promote partnerships with relevant national and jurisdictional organisations;
- Contribute to a national core competency set for prevocational training and undertake research in relation to education and training pathways, assessment and the needs of international graduates; and
- Receive feedback from TMOs about relevant safety and quality matters and advocate to health services about postgraduate training, health and welfare issues

### Key strategies and their relationship to SA Government objectives

Key strategy	SA Government objective
Provide efficient and effective advice by identifying, monitoring and promoting medical education and training programs for Trainee Medical Officers and their supervisors.	Operate with the strategic objectives of the Government of South Australia either generally or specifically
Facilitate an independent accreditation process for intern places in South Australia by developing training and accreditation standards for pre-vocational Trainee Medical Officers and by providing collaborative assistance to specialty training colleges for accreditation of vocational training positions.	Act in accordance and consistently with the Health Practitioner Regulation National Law (South Australia) Act 2010
Facilitate professional development training courses for Trainee Medical Officers and supervisors, namely the Professional Development Program for Registrars	Operate with the strategic objectives of the Government of South Australia either generally or specifically
Contribute to national and interstate jurisdictions accreditation processes	Operate with the strategic objectives of the Government of South Australia either generally or specifically

### Agency programs and initiatives and their effectiveness and efficiency

Program name	Indicators of performance/effectiveness/efficiency	Comments
Accreditation of intern training	Accreditation processes are completed within required timeframes and in line with policy and national requirements.	Link Accredited posts <a href="https://www.samet.org.au/prevocational-accreditation/evaluation/">https://www.samet.org.au/prevocational-accreditation/evaluation/</a>

Program name	Indicators of performance/effectiveness/efficiency	Comments
Education Principles Document	Work has been finalised (post consultation) and undergoing final approval and signature by SA Health Executive.	
Managing Challenging Behaviour project	Feedback received from trainee medical officers in relation to issues around Managing Challenging Behaviours in a clinical setting. The Advisory Council advocated to health services on postgraduate training and health and welfare in these situations, progressing additional training in this area. Advice was provided on the amendment to the Consent to Medical Treatment and Palliative Care Act 1995.	
Professional Development Program for Registrars (PDPR)	PDPR is conducted annually and promotes awareness of the centrality of the registrar role in supervising and educating doctors in their prevocational years and therefore improve the quality of the educational supervision by developing registrars' teaching and supervision skills.	Link to PDPR webpage: <a href="https://www.samet.org.au/education-training/professional-development/professional-development-program-for-registrars-pdpr/">https://www.samet.org.au/education-training/professional-development/professional-development-program-for-registrars-pdpr/</a>
Contribute to the accreditation process of Specialty Medical Colleges and Postgraduate Medical Councils	Provide regular formal feedback to the Australian Medical Council regarding the accreditation of Specialty Medical Colleges and Postgraduate Medical Councils as well as facilitate South Australian representatives assisting in these accreditation processes.	

### Legislation administered by the agency

None.

## Organisation of the agency

The Advisory Council has the following five committees and one subcommittee to assist with its roles and function:

- Accreditation Committee
- Education Committee
- Doctors in Training Committee
- Directors of Clinical Training Committee
- Professional Medical Colleges Committee
- Medical Education Officer Subcommittee

Further information is available at : <https://www.samet.org.au/about/overview/sa-met-health-advisory-council/>

## Other agencies related to this agency (within the Minister’s area/s of responsibility)

Department for Health and Ageing  
 Central Adelaide Local Health Network  
 Country Health South Australia Local Health Network  
 Northern Adelaide Local Health Network  
 Southern Adelaide Local Health Network  
 Women’s and Children’s Local Health Network

## Employment opportunity programs

Program name	Result of the program
Staff that support the Council participate in the Department for Health and Ageing employment opportunity programs	The Department for Health and Ageing Annual Report on the SA Health Website highlights key programs available to staff. Refer to <a href="http://www.sahealth.sa.gov.au">www.sahealth.sa.gov.au</a>

## Agency performance management and development systems

Performance management and development system	Assessment of effectiveness and efficiency
Staff that support the Council participate in the Department for Health and Ageing performance management and development system	The Department for Health and Ageing Annual Report on the SA Health Website highlights key programs available to staff. Refer to <a href="http://www.sahealth.sa.gov.au">www.sahealth.sa.gov.au</a>

Occupational health, safety and rehabilitation programs of the agency and their effectiveness

Occupational health, safety and rehabilitation programs	Effectiveness
Staff that support the Council participate in the Department for Health and Ageing occupational health, safety and rehabilitation programs	The Department for Health and Ageing Annual Report on the SA Health Website highlights key programs available to staff. Refer to <a href="http://www.sahealth.sa.gov.au">www.sahealth.sa.gov.au</a>

### Fraud detected in the agency

Category/nature of fraud	Number of instances
Nil to report	0

### Strategies implemented to control and prevent fraud

All relevant South Australian Government policies and processes are strictly adhered to and monitored. All decisions are made by staff in line with their appropriate level of delegation, in particular relating to finance and human resources.

Data for the past five years is available at: <https://data.sa.gov.au/data/dataset/416acd7b-c6db-4657-b36d-80a9d5c88a14>

### Whistle-blowers' disclosure

Number of occasions on which public interest information has been disclosed to a responsible officer of the agency under the *Whistle-blowers' Protection Act 1993* 0

Data for the past five years is available at: <https://data.sa.gov.au/data/dataset/aa5c7ad0-dd16-4e71-8a05-976c7ef4ccb5>

### Executive employment in the agency

Executive classification	Number of executives
Nil to report	0

Data for the past five years is available at: <https://data.sa.gov.au/data/dataset/284b9fa1-3597-408e-a5a4-1714c6df59ee>

For further information, the [Office for the Public Sector](#) has a [data dashboard](#) for further information on the breakdown of executive gender, salary and tenure by agency.



## Consultants

The following is a summary of external consultants that have been engaged by the agency, the nature of work undertaken and the total cost of the work undertaken.

Consultants	Purpose	Value
All consultancies below \$10,000 each	Nil	0
<b>Consultancies above \$10,000 each</b>		
	Nil	0
<b>Total all consultancies</b>		0

Data for the past five years is available at: <https://data.sa.gov.au/data/dataset/4160da4e-44f4-4b13-86ed-3160690c536f>

See also <https://www.tenders.sa.gov.au/tenders/index.do> for a list of all external consultancies, including nature of work and value. See also the Consolidated Financial Report of the Department of Treasury and Finance <http://treasury.sa.gov.au/> for total value of consultancy contracts across the SA Public Sector.

## Financial performance of the agency

The following is a brief summary of the overall financial position of the agency. The information is unaudited. Full audited financial statements for 2016-17 are attached to this report.

The SA MET Health Advisory Council is unincorporated and therefore does not provide a financial statement. An unaudited financial statement is provided to the Medical Board of Australia each financial year, specifically relating to the expenditure for the accreditation function provided by the Advisory Council.

### Other financial information

Not applicable

### Other information requested by the Minister(s) or other significant issues affecting the agency or reporting pertaining to independent functions

Not applicable

## Section B: Reporting required under any other act or regulation

<b>Name and date of act or regulation</b>
<b>Health Care Act 2008</b>
Part 4 - Health Advisory Councils Division 3 - Related Matters
(22) A HAC must, within 3 months after the end of each financial year, deliver to the Minister a report on the operations of the HAC during that financial year.

### Reporting required under the *Carers' Recognition Act 2005*

The *Carers' Recognition Act* is deemed applicable for the following: Department for Communities and Social Inclusion, Department for Education and Child Development, Department for Health and Ageing, Department of State Development, Department of Planning, Transport and Infrastructure, South Australia Police and TAFE SA.

*Section 7: Compliance or non-compliance with section 6 of the Carers Recognition Act 2005 and (b) if a person or body provides relevant services under a contract with the organisation (other than a contract of employment), that person's or body's compliance or non-compliance with section 6.*

Not applicable

## Section C: Reporting of public complaints as requested by the Ombudsman

### Summary of complaints by subject

Public complaints received by NA	
Category of complaints by subject	Number of instances
Nil to report	0

Data for the past five years is available at: <https://data.sa.gov.au/data/dataset/c7c98552-dc6b-4d73-9273-db5ecd6011d3>

### Complaint outcomes

Nature of complaint or suggestion	Services improved or changes as a result of complaints or consumer suggestions
Not applicable	Not applicable

## **Appendix: Audited financial statements 2016-17**

The SA MET Health Advisory Council is unincorporated and therefore does not provide a financial statement. An unaudited financial statement is provided to the Medical Board of Australia each financial year, specifically relating to the expenditure for the accreditation function provided by the Advisory Council.