



South Australian Medical Education and Training
Health Advisory Council
2017-18 Annual Report

South Australian Medical Education and Training
Health Advisory Council

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Date presented to Minister: 15 October 2018

To:

Honourable Stephen Wade MLC
Minister for Health and Wellbeing

This annual report is to be presented to Parliament to meet the statutory reporting requirements of *The Public Sector Act 2009 and the Health Care Act 2008*) and meets the requirements of Premier and Cabinet Circular *PC013 Annual Reporting*.

This report is verified to be accurate for the purposes of annual reporting to the Parliament of South Australia.

Submitted on behalf of South Australia Medical Education and Training Health Advisory Council by:

Professor Kevin Forsyth

Presiding Member, SA MET Health Advisory Council



15 October 2018

Signature

Date

Contents

Contents	3
Section A: Reporting required under the <i>Public Sector Act 2009</i>, the <i>Public Sector Regulations 2010</i> and the <i>Public Finance and Audit Act 1987</i>	4
Agency purpose or role	4
Objectives	5
Key strategies and their relationship to SA Government objectives	6
Agency programs and initiatives and their effectiveness and efficiency	6
Legislation administered by the agency	6
Organisation of the agency.....	6
Other agencies related to this agency (within the Minister's area/s of responsibility)	7
Employment opportunity programs	7
Agency performance management and development systems.....	7
Work health, safety and return to work programs of the agency and their effectiveness	7
Work health and safety and return to work performance.....	8
Fraud detected in the agency	8
Strategies implemented to control and prevent fraud.....	8
Whistle-blowers' disclosure	9
Executive employment in the agency	9
Consultants	9
Contractors.....	10
Financial performance of the agency.....	10
Other financial information.....	10
Other information requested by the Minister(s) or other significant issues affecting the agency or reporting pertaining to independent functions.....	10
Section B: Reporting required under any other act or regulation	11
Health Care Act 2008	11
Reporting required under the <i>Carers' Recognition Act 2005</i>	11
Section C: Reporting of public complaints as requested by the Ombudsman.	12
Summary of complaints by subject	12
Complaint outcomes.....	12
Appendix: Audited financial statements 2017-18	13

Section A: Reporting required under the *Public Sector Act 2009*, the *Public Sector Regulations 2010* and the *Public Finance and Audit Act 1987*

Agency purpose or role

The Advisory Council works towards improving the quality of education, training and welfare for trainee medical officers and undertaking the accreditation and monitoring of postgraduate training posts in South Australia.

The structure of the Advisory Council gives it integrating operational and advisory responsibilities for postgraduate medical training. It also provides the ability for the Advisory Council to represent all phases of postgraduate medical education including intern and subsequent prevocational and vocational training. The Advisory Council structure enables rapid and effective integration of on-going developments in education and training, at both local and national levels. In addition, the structure supports a range of objectives and targets from South Australia's Strategic Plan by moving South Australia's health reform agenda forward and being proactive about health workforce needs.

Objectives

- Provide leadership in postgraduate medical education and training in the state;
- Provide expert advice to the Minister, the Chief Executive and the Department on matters relating to postgraduate medical education and training, accreditation of medical training and issues surrounding the education and employment of international medical graduates;
- Identify, evaluate, monitor and promote medical education and training programs for Trainee Medical Officers (TMOs) and their supervisors, in conjunction with key stakeholders;
- Work with vocational training Colleges to achieve high quality vocational training;
- Promote and actively encourage innovation in postgraduate medical training;
- Undertake the accreditation and monitoring of TMO positions using national and jurisdictional standards with a focus on;
 - accreditation and monitoring of positions for prevocational TMOs;
 - developing training standards and accreditation processes for prevocational TMOs; and
 - providing collaborative assistance to specialty training colleges in relation to the accreditation of vocational training positions;
- Provide advice to the Department, after consulting with stakeholders, on the suitability of TMO positions in the State;
- Notify the SA Board of the Medical Board of Australia of the Advisory Council's recommendations in relation to accreditation of postgraduate year 1 training positions;
- Develop linkages and agreements with accreditation agencies and education providers to:
 - promote of continuum of learning
 - foster sharing of expertise and information; and
 - minimise any duplication of workload on health services that is associated with multiple accreditation agencies and processes;
- Establish, maintain and promote partnerships with relevant national and jurisdictional organisations;
- Contribute to a national core competency set for prevocational training and undertake research in relation to education and training pathways, assessment and the needs of international graduates; and
- Receive feedback from TMOs about relevant safety and quality matters and advocate to health services about postgraduate training, health and welfare issues.

Key strategies and their relationship to SA Government objectives

Key strategy	SA Government objective
Efficient and effective SA MET Health Advisory Council	Operate with the strategic objectives of the Government of South Australia either generally or specifically
Facilitate an independent accreditation process for intern places in South Australia	Act in accordance and consistently with the Health Practitioner Regulation National Law (South Australia) Act 2010

Agency programs and initiatives and their effectiveness and efficiency

Program name	Indicators of performance/effectiveness/efficiency	Outcome for South Australia
Accreditation of intern training	Rated effective	Accreditation processes are completed in required timeframes and in line with policy and national requirements. Link Accredited posts https://www.samet.org.au/prevocational-accreditation/evaluation/
Education Principles Document	Not assessed in this reporting period	This piece of work has been finalised after consultation and is undergoing final approval and signature by SA Health Executive at the time of reporting.

Legislation administered by the agency

Health Care Act 2008

Organisation of the agency

The Advisory Council has the following five committees and one subcommittee to assist with its roles and function:

- Accreditation Committee
- Education Committee
- Doctors in Training Committee
- Directors of Clinical Training Committee
- Professional Medical Colleges Committee
- Medical Education Officers Subcommittee

<https://www.samet.org.au/about/overview/sa-met-health-advisory-council/>

Other agencies related to this agency (within the Minister's area/s of responsibility)

- Department for Health and Ageing
- Central Adelaide Local Health Network
- Country Health South Australia Local Health Network
- Northern Adelaide Local Health Network
- Southern Adelaide Local Health Network
- Women's and Children's Local Health Network

Employment opportunity programs

Program name	Result of the program
Staff that support the Council participate in the Department for Health and Ageing employment opportunity programs	The Department for Health and Ageing Annual Report on the SA Health Website highlights key programs available to staff. Refer to www.sahealth.sa.gov.au

Agency performance management and development systems

Performance management and development system	Assessment of effectiveness and efficiency
Staff that support the Council participate in the Department for Health and Ageing performance management and development system	The Department for Health and Ageing Annual Report on the SA Health Website highlights key programs available to staff. Refer to www.sahealth.sa.gov.au

Work health, safety and return to work programs of the agency and their effectiveness

Program name and brief description	Effectiveness
Staff that support the Council participate in the Department for Health and Ageing occupational health, safety and rehabilitation programs	The Department for Health and Ageing Annual Report on the SA Health Website highlights key programs available to staff. Refer to www.sahealth.sa.gov.au

Work health and safety and return to work performance

	2017-18	2016-17	% Change (+ / -)
Workplace injury claims			
Total new workplace injury claims	0	0	0
Fatalities	0	0	0
Seriously injured workers*	0	0	0
Significant injuries (where lost time exceeds a working week, expressed as frequency rate per 1000 FTE)	0	0	0
Work health and safety regulation			
Number of notifiable incidents (<i>WHS Act 2012, Part 3</i>)	0	0	0
Number of provisional improvement, improvement and prohibition notices (<i>WHS Act 2012 Sections 90, 191 and 195</i>)	0	0	0
Return to work costs**			
Total gross workers compensation expenditure (\$)	0	0	0
Income support payments – gross (\$)	0	0	0

*number of claimants assessed during the reporting period as having a whole person impairment of 30% or more under the *Return to Work Act 2014 (Part 2 Division 5)*

**before third party recovery

Fraud detected in the agency

Category/nature of fraud	Number of instances
Nil to report	0

Strategies implemented to control and prevent fraud

All relevant South Australian Government policies and processes are strictly adhered to and monitored. All decisions are made by staff in line with their appropriate level of delegation, in particular relating to finance and human resources.

Data for the past five years is available

at: <https://data.sa.gov.au/data/dataset/416acd7b-c6db-4657-b36d-80a9d5c88a14>

Whistle-blowers' disclosure

Number of occasions on which public interest information has been disclosed to a responsible officer of the agency under the *Whistle-blowers' Protection Act 1993* 0

Data for the past five years is available at: <https://data.sa.gov.au/data/dataset/aa5c7ad0-dd16-4e71-8a05-976c7ef4ccb5>

Executive employment in the agency

Executive classification	Number of executives
Nil to report	0

Data for the past five years is available at: <https://data.sa.gov.au/data/dataset/284b9fa1-3597-408e-a5a4-1714c6df59ee>

The [Office of the Commissioner for Public Sector Employment](#) has a [data dashboard](#) for further information on the breakdown of executive gender, salary and tenure by agency.

Consultants

The following is a summary of external consultants that have been engaged by the agency, the nature of work undertaken and the total cost of the work undertaken.

Consultants	Purpose	Value
Consultancies below \$10,000 each		
16T	Nil to report	0
	Subtotal	0
Consultancies above \$10,000 each		
16T	Nil to report	0
	Subtotal	0
Total all consultancies		0

Data for the past five years is available at: <https://data.sa.gov.au/data/dataset/4160da4e-44f4-4b13-86ed-3160690c536f>

See also the Consolidated Financial Report of the Department of Treasury and Finance <http://treasury.sa.gov.au/> for total value of consultancy contracts across the SA Public Sector.

Contractors

The following is a summary of external contractors that have been engaged by the agency, the nature of work undertaken and the total cost of the work undertaken.

Contractor	Purpose	Value
Nil to report	Nil to report	\$0

Data for the past five years is available at: <https://data.sa.gov.au/data/dataset/4160da4e-44f4-4b13-86ed-3160690c536f>

The details of all South Australian Government-awarded contracts for goods, services, and works are displayed on the SA Tenders and Contracts website [here](#).

The website also provides details of across government contracts [here](#).

Financial performance of the agency

The SA MET Health Advisory Council is unincorporated and therefore does not provide a financial statement. An unaudited financial statement is provided to the Medical Board of Australia each financial year, specifically relating to the expenditure for the accreditation function provided by the Advisory Council.

Other financial information

Not applicable

Other information requested by the Minister(s) or other significant issues affecting the agency or reporting pertaining to independent functions

Not applicable

Section B: Reporting required under any other act or regulation

Name and date of act or regulation
Health Care Act 2008
Part 4 - Health Advisory Councils Division 3 - Related Matters
(22) A HAC must, within 3 months after the end of each financial year, deliver to the Minister a report on the operations of the HAC during that financial year.

Reporting required under the *Carers' Recognition Act 2005*

The *Carers' Recognition Act* is deemed applicable for the following: Department of Human Services, Department for Education, Department for Health and Wellbeing, Department of State Development, Department of Planning, Transport and Infrastructure, South Australia Police and TAFE SA.

Section 7: Compliance or non-compliance with section 6 of the Carers Recognition Act 2005 and (b) if a person or body provides relevant services under a contract with the organisation (other than a contract of employment), that person's or body's compliance or non-compliance with section 6.

Section C: Reporting of public complaints as requested by the Ombudsman

Summary of complaints by subject

Public complaints received by 0	
Category of complaints by subject	Number of instances
Not applicable	0

Data for the past five years is available at: <https://data.sa.gov.au/data/dataset/c7c98552-dc6b-4d73-9273-db5ecd6011d3>

Complaint outcomes

Nature of complaint or suggestion	Services improved or changes as a result of complaints or consumer suggestions
Not applicable	0

Appendix: Audited financial statements 2017-18

The SA MET Health Advisory Council is unincorporated and therefore does not provide a financial statement. An unaudited financial statement is provided to the Medical Board of Australia each financial year, specifically relating to the expenditure for the accreditation function provided by the Advisory Council.