



# South Australian Prevocational Medical Education Excellence Awards

## Nomination Guide

# CONTENTS

Contents

Introduction ..... 3

Award Categories ..... 3

Team Culture ..... 4

Excellence in Support and Debrief of Challenging Cases ..... 5

Terms and Conditions ..... 6

# Introduction

## Introduction

The South Australian Medical Education and Training (SA MET) Unit is pleased to invite nominations for the Inaugural South Australian Prevocational Medical Education Excellence Awards 2023.

‘Education and training are a cornerstone of SA Health’s commitment to providing high quality innovative healthcare to all South Australians.’ ([SA Health](#)) The South Australian Prevocational Medical Education Excellence Awards recognise the strong dedication to high quality medical education and training across our Local Health Networks (LHNs). The winners of The Awards will be announced on the 22<sup>nd</sup> of September 2023 at a dinner where nominees and invited guests will celebrate their achievements.

Nominations are open to all SA Health employees and Teams directly involved in the education of Prevocational Trainee Medical Officers (TMOs).

## Award Categories

The categories for the South Australian Prevocational Medical Education Excellence Awards 2023 are:

- > Team Culture
- > Support and Debrief of Challenging Cases

## Team Culture

*This award recognises excellence in the provision of a supportive learning environment for prevocational doctors, by the wider interprofessional team.*

### Eligibility:

This award is open to teams in healthcare settings such as hospital units or departments (e.g. AMU) or primary care settings (e.g. GP practice).

Your nomination should address the following criteria:

#### 1. The team is welcoming and inclusive for learners

- > Introduction and appropriate orientation are provided
- > Expectations are clear
- > Input is welcomed

#### 2. Excellent role-modelling is provided

- > Respectful communication between team members
- > Diversity of input from team members is encouraged
- > Members demonstrate excellent team behaviour
- > Collaboration with other disciplines is evident

#### 3. Supporting learners

- > The team facilitates opportunities for development
- > There is an appropriate balance of supervision and independence
- > Learning goals are set
- > Quality feedback is provided

## Support and Debrief of Challenging Cases

*This award recognises excellence in the provision of support and debrief for prevocational doctors.*

### Eligibility:

This award is open to nominees performing debrief either in the field (healthcare setting) or a simulated learning environment. This may be awarded to a team or an individual.

Your nomination should address the following criteria:

#### **1. Reflection and debrief are an accepted part of practice**

- > Opportunities are scheduled
- > Episodes are inclusive of all team members

#### **2. A safe environment is provided to facilitate learning**

- > Non-judgemental approach to examining incidents
- > Respectful communication
- > Inclusive of input from all team members

#### **3. Learning from Challenges**

- > Reflection is encouraged
- > Actions result from learning

# Terms and Conditions

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## Eligibility Criteria

You cannot self-nominate.

Nominees must currently be employed within a health setting where they're involved in the provision of prevocational medical education and training activities.

Where appropriate, nominees must hold current Australian Health Practitioner Regulation Authority (AHPRA) and have no conditions/undertakings on their registration. Nominees must not be the subject of any conditions, undertakings or restrictions to practice, be under investigation, or disciplinary processes or undergoing performance management. If a nominee is found to be subject to any of these conditions or undertakings, they will be automatically disqualified from the awards process.

Further eligibility criteria may be implemented as and when required.

## Nomination Process

Nominators are required to discuss their nominations with, and seek approval of, the nominee prior to submission.

Before submitting nominations, nominators must review award and eligibility criteria and ensure that the nominee meets all criteria.

Nominees can only be awarded one (1) award per year. In the event of multi category nomination, the nominee will be contacted and asked which category they wish to be considered for.

Nominators and nominees agree any photos and/or references will be used by the South Australian Medical Education and Training Unit for the purpose of advertisement and promotion of the SA Prevocational Medical Education Excellence Awards.

## Nomination Deadline

Completed nominations are to be received no later than 11:59pm on Sunday 25 June 2023. Nominations will not be accepted after this deadline.

## Judging

The SA Prevocational Medical Education Excellence Awards judging panel will review all nominations and evidence in accordance with the award criteria.

The judging panel will comprise of:

- > Presiding Member, SA MET Health Advisory Council
- > Chair, SA MET Education Committee
- > Trainee Medical Officer – appointed by Expression of Interest
- > Director of Clinical Training – appointed by Expression of Interest
- > Term Supervisor – appointed by Expression of Interest
- > Non-Medical Member – appointed by Expression of Interest

In the event that two finalists cannot be split by the judging panels, the judging panel may elect to award joint winners.

The judging panel reserves the right to give consideration to equity in the selection of winners including, but not limited to:

- > The selection of runner up nominations as winner where a nominee has won in either category in previous years
- > The selection of a runner up nomination where a nominee from a particular Local Health Network, organisation and/or department has won an award in another category.

The judging process is confidential and final. There is no requirement for the judging panel nor the SA MET Unit to provide feedback to nominees or nominators.

The SA MET Unit will undertake due diligence checks of all finalists including sanctions, conditions, undertaking or restrictions on practice and check with employers with regards to any finalist being involved in any performance management and or disciplinary actions/remediations.

## Finalists

Finalists will be announced on the SA MET Unit Website and the SAMEIG SharePoint Site in July 2023.

Finalists may be required to speak with the SA Health Corporate Communications Branch and/or other organisations about their award.

SA Health reserves the right to use any media/photos/articles for future promotional purposes or publications, unless otherwise advised.

## Awards Ceremony

Winners will be announced at the South Australian Prevocational Medical Education Excellence Awards Dinner Friday 22 September at The InterContinental Hotel Adelaide.

## For more information

Any questions about the nominations process or nomination portal should be directed to [HealthSAMET@sa.gov.au](mailto:HealthSAMET@sa.gov.au)

For more information

**[www.sahealth.sa.gov.au](http://www.sahealth.sa.gov.au)**

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